GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

SD&T Department – Technical Education - Admissions of candidates into diploma courses in polytechnics - The Andhra Pradesh regulation of admission of candidates into Polytechnics and State-wide Technical Institutions (through Polytechnic common Entrance Test) Rules, 2025 – orders - issued.

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as governed by Article 371-D of the Constitution, shall continue as such for a period of ten years from the appointed day of bifurcation of Andhra Pradesh during which the existing common admission process shall continue.

3. In the reference seventh read above, the Director of Technical Education has reported that in order to protect the interests of the students of Andhra Pradesh, appropriate measures have to be taken in admission to Diploma courses. Now that the period of ten years since bifurcation of State during which the common admission process was followed has been completed by 2nd June, 2024 in all Government or Private, Aided or Unaided institutions of Technical Education.

4. Upon receipt of several representations from the parents and students of Andhra Pradesh to do justice to Andhra Pradesh students for admission into various courses and also to avoid the legal complications in admission process, Government after careful examination of the matter, hereby decided to issue new admission rules for admission of candidates into the Diploma Courses offered in the Polytechnics and State-Wide Technical Institutions in the State of Andhra Pradesh in supersession of the Andhra Pradesh Regulation of Admissions of students into Polytechnics and state-wide Technical Institutions Rules, 1988 issued in G.O.Ms.146, Labour Employment and Technical Education Department, dated 13th July, 1988, published in part-1 of the Andhra Pradesh Gazette, issue dated 18th August,1988. These rules shall come into force with immediate effect. However, the rules related to Local area and Local candidates will be applicable for taking up admissions for the academic year 2025-26 only (as a temporary measure). However, necessary steps are being taken by the concerned Department to make amendments to the Andhra Pradesh Educational Institutions (Regulation of admissions) Order, 1974 immediately.

5. Accordingly, the following Notification will be published in the Andhra Pradesh Gazette, Dated: 11.08.2025:

NOTIFICATION

In exercise of the powers conferred by sub-section (1) of section 15 read with sections 3 and 3A of the Andhra Pradesh Educational Institutions (Regulation of Admissions and Prohibition of Capitation Fee) Act, 1983 (Andhra Pradesh Act 5 of 1983) and in supersession of the Andhra

Pradesh Regulation of Admissions of students into Polytechnics and state-wide Technical Institutions Rules, 1988 issued in G.O.Ms.No.146, Labour Employment and Technical Education Department, dated:13th July, 1988, published in part-1 of the Andhra Pradesh Gazette, issue dated 18th August, 1988, the Government hereby make the following rules for admission of candidates into the Diploma Courses offered in the Polytechnics and State-Wide Technical Institutions in the State of Andhra Pradesh.

1. **Short Title, Applicability and Commencement**

(1) These rules shall be called the "Andhra Pradesh Regulation of Admission of candidates into Polytechnics and State-Wide Technical Institutions (through Polytechnic Common Entrance Test) Rules, 2025".

(2) They shall apply to Polytechnics/ Institutes offering Diploma Courses (Engineering & Non-Engineering) disciplines across the State of Andhra Pradesh.

(3) They shall come into force from the date of its publication.

2. **Definitions**

(1) In these rules, unless the context otherwise requires:

a. "Act" means the Andhra Pradesh Educational Institutions (Regulation of Admission and Prohibition of Capitation Fee) Act, 1983 (Andhra Pradesh Act No. 5 of 1983).
b. "Admission Committee" means the committee nominated by the competent authority to advise the Convenor, POLYCET Admissions in the matters of Admissions.
c. "Common Entrance Test/POLYCET" means a Polytechnic Common Entrance Test conducted by SBTET, A.P., for assigning ranks to candidates on merit.
d. "Competent Authority" means the Commissioner/ Director of Technical Education, Andhra Pradesh.
e. "Convenor (admissions)" means Convenor, POLYCET Admissions, i.e., Director/ Commissioner of Technical Education for selection and allotment of candidates for admission.
f. "Diploma Courses" means the courses which are recognised by SBTET, A.P., in Engineering and Non- Engineering disciplines.
g. "Eligible Candidate" means the candidate who is eligible for admission as per the eligibility criteria prescribed in these rules.

h. "GMR Polytechnics" means Government Model Residential Polytechnics established for the benefit of Scheduled Castes or Scheduled tribe students and admissions are made as per the rules issued by the Government from time to time.
i. "Government" means Government of Andhra Pradesh.
j. "Help Line Centre (HLC)" means a notified Polytechnic/Institution that facilitates the admission process.
k. "Minority Institutions" means Institutions where admissions are intended for candidates from minorities.
l. "Polytechnic" means, unless otherwise specifically mentioned, all the Government /Aided/ Private Unaided Polytechnics/State Wide Institutions including Engineering Institutes offering Diploma Courses in Engineering and Non- Engineering disciplines.
m. "Qualified Candidate" means the candidate who passed the qualifying examination and has appeared and qualified in POLYCET.
n. "Qualifying Examination" means Secondary School Certificate (SSC) conducted by Board of Secondary Education, A.P., or any other equivalent certificate recognised by any Board of Secondary Education.
o. "SBTET" means the State Board of Technical Education and Training, Andhra Pradesh established as a Statutory Body under the Andhra Pradesh Education Act, 1982 (Act 1 of 1982)
p. "Spot Admission" means the admissions taken up for the leftover seats and to be conducted by the individual institutions in terms of the rules/ guidelines/ instructions as may be issued by the competent authority.
q. "State wide Institutions" means Institutions/ Courses where admissions are made in the ratio in respect of various University regions as prescribed in these Rules.
r. "Web-based Counselling" means a computerized system of conducting allotment of seats in consideration of options exercised by the candidates, order of merit in common entrance test and rule of reservation to make transparency in the allotment process and to facilitate the candidates to choose their institution and course.

(2) Words and expressions used but not defined in these rules shall have the same meaning assigned to them in the Andhra Pradesh Education Act, 1982 (Act 1 of 1982)

3. **Polytechnic Common Entrance Test (POLYCET):**

(1) The "**Polytechnic Common Entrance Test for Admission into Polytechnics Committee"** (hereinafter referred to as "POLYCET Committee"), is constituted for the purpose of formulating guidelines, overseeing the conduct of the Entrance Test, and addressing all matters incidental thereto.

(2) The Competent Authority shall constitute the POLYCET Committee, which shall be composed of the following members:

i.	Director/ Commissioner of Technical Education	Chairperson
ii.	Secretary, SBTET, A.P.,	Member Convenor
iii.	A representative from Government not below the rank of Deputy Secretary from Skills Development and Training Dept., / relevant secretariat Department.	Member
iv.	Joint Director of Technical Education	Member
v.	Regional Joint Directors of Technical Education	Members
vi.	Deputy Director Academic, Dept. of Technical Education	Member
vii.	Joint Secretary (CoE), SBTET, A.P.,	Member
viii.	Joint Secretary (Academic), SBTET, A.P.,	Member
ix.	Chief Camp Officer, POLYCET/ Online System In charge for POLYCET Admission	Member
x.	Three Principals as nominated by the Director of Technical Education	Members
xi.	Special Invitees as decided by the Director of Technical Education, AP	Members

(3) The Committee shall conduct of Entrance Examination as per the schedule decided by the Government from time to time.

(4) The Committee is competent to prescribe such other guidelines, conditions as deemed necessary in addition to the merit in entrance examination for the purpose of admission.

(5) The entrance examination shall be conducted by the State Board of Technical Education and Training, A.P., in such manner as may be prescribed by the Committee.

4. Functions of the Committee

The POLYCET Committee shall take decisions on the following issues relating to the POLYCET: -

1. Mode of conducting the Entrance Examination and to prescribe eligibility as given in Rule 8.
2. Date and Coordinating centres of POLYCET;
3. Syllabus, content, and the pattern of question paper/ ranking in case of equal marks at the POLYCET.
4. Date of announcement of results.
5. Norms of payment of remuneration for different items of work connected with the POLYCET;
6. Fees to be collected from the candidates.
7. Prescribe mode of conduct of POLYCET, and
8. Such other functions as may be entrusted to it by the Government from time to time.

5. Functions of the Chairman/Chairperson

The Chairman/Chairperson shall perform the following functions namely:

1. To preside over the meetings of the Committee.
2. To appoint paper setters and moderators for the Entrance Examination
3. To decide upon the confidential printing press or presses at which the papers are to be get printed/ centres for conducting Computer Based Test (CBT) as the case may be.

6. Functions of Convenor

The Convenor shall perform the following functions namely:

1. To take directions from the Chairman in discharging the duties in connection with the conduct of POLYCET.

2. To appoint the co-ordinators/ Chief Superintendents/ Special Observers District Observers/ Centre Observers/ Route officers in consultation with the Chairman.
3. To identify Coordinating centres, Help line centres, Examination centres.
4. To arrange for developing portal for ONLINE application submission, instructions to candidates, hall-tickets, and various other registers, proformas etc., and to supply them to the POLYCET co-ordinators regarding the POLYCET.
5. To supply question papers and payment of advance to the Co-ordinators/Chief Superintendents.
6. To facilitate OMR scanning by engaging an external agency or utilizing facilities available with SBTET, if any/ facilitate evaluation of CBT, as the case may be and Result processing for issue of ranks.
7. To arrange for publication of results, preparation of state ranks, and communicating the same to the Admission Officers
8. Payment of remuneration for various items of work related to the Entrance Examination and maintenance of accounts.

7. Functions of Co-ordinator

The Co-ordinators appointed in each district by the Convenor shall take directions from the convenor to arrange for the following: -

1. Identifying the Examination centres and their capacities
2. Appointment of observers for each Examination centre
3. Convening a meeting with the Chief Superintendents of Examination centres before the date of examination and handover the forms, proformas supplied by SBTET and downloaded Attendance sheets pertaining to the respective examination centres. Issue of advances to examination centres for conduct of POLYCET.
4. Conducting of the Entrance Examination at the prescribed centres (receiving and safe custody of Question Booklets, OMR Sheets)
5. Handing over statutory and non-Statutory material pertaining to POLYCET as per the procedure laid down.

8. Eligibility Criteria for appearing the POLYCET

Candidates satisfying the following requirements shall be eligible to appear for the POLYCET:-

1. The candidate must be an Indian National.
2. The candidate shall either be a local or non-local candidate as defined in the sub-rule (2) of rule 12.7.
3. The candidate must have either:

    a. Passed the Secondary School Certificate (SSC) examination or any other examination recognized as equivalent thereto, with Mathematics as one of the subjects.

    or

    b. Be awaiting results for the SSC examination or its equivalent in the current academic year, with Mathematics as one of the subjects.

9. Standard of Entrance Examination

The entrance examination shall be of SSC standard prescribed by the Andhra Pradesh Boards of Secondary Examinations.

10. Procedure for applying for entrance examination

The candidate shall apply for POLYCET through ONLINE portal provided for application submission.

11. Preparation of the Merit List and Assigning Ranking

1. The minimum marks in POLYCET for declaring the candidates eligible for ranking shall be decided by the committee from time to time
2. The marks obtained at the entrance examination shall be considered for the purpose of assigning rank on the basis of which selection shall be made for admission into diploma courses.

3. In case equality of marks obtained by two or more candidates in the entrance examination the procedure to be adopted for assigning rank to the candidate shall be as decided by the committee prior to the conduct of examination,

4. State wide Common Merit List shall be prepared which includes candidates irrespective of whether one belongs to any category of reservation or not.

5. Admission shall be made on the basis of merit in the entrance examination.

12. POLYCET Admissions:

The admissions into Diploma courses in Polytechnics (through entrance test) shall be taken up as per these rules.

12.1 Eligibility Criteria for Admission

The eligibility criteria for Admission into Diploma Courses shall be as follows:

1. The candidate must have passed the SSC examination or its equivalent examination thereto with mathematics as one of the subjects.
2. The candidate should have qualified in POLYCET conducted during that admission year and should have secured a rank for admission through web-based counselling. The minimum qualifying marks in POLYCET shall be decided by the Competent Authority from time to time for candidates belonging to the Open Category, Backward Classes (BC), Scheduled Caste (SC) and Scheduled Tribe (ST).
3. In respect of the left-over seats after the completion of web counselling such vacancies may be filled by individual institutions, strictly in accordance with the eligibility criteria specified by the Competent Authority from time to time.

Note: Mere appearance at the entrance examination for admission into courses does not entitle a candidate to be considered for admission automatically into any Polytechnic/ institution unless he satisfies all the conditions of admission stipulated in these rules.

12.2 Method of Admission

The general guidelines for the admission of candidates into Polytechnics offering Diploma courses shall be-

(1) The admission of candidates into Polytechnics shall be conducted through "Web based Counselling" to the qualified candidates in order of merit in the Common Entrance Test and on consideration of options exercised by them online.

(2) The Convenor, POLYCET admissions, shall allot candidates to Polytechnics in terms of the Rules laid down herein.

(i) The admissions shall be made in the order of merit on the basis of the ranks assigned in POLYCET.

(ii) The total number of candidates to be admitted in each course in a Polytechnic shall not exceed the lowest limit prescribed by SBTET/ All India Council for Technical Education (AICTE)/Government Orders issued by Government of Andhra Pradesh from time to time.

(iii) All the sanctioned intake seats in each course in Government/ Aided/ Private Unaided Non-Minority Polytechnics/ State Wide Institutions/ Seats of Rajiv Gandhi RECS Polytechnic, Kasimkota as allocated by Government orders issued by Government from time to time shall be filled by the Convenor, POLYCET Admissions with eligible candidates based on the ranks obtained in POLYCET and by following the rule of reservation.

(iv) In respect of Government Minority Polytechnics all seats shall be filled from minority candidate irrespective of following the rule of reservation as followed in other institutions.

(3) In respect of private unaided minority polytechnics 70% of sanctioned seats in each course in such Polytechnics shall be filled through web-based counselling with the minority candidates and the leftover seats if any after considering all minority candidates may be filled with non-minority candidates in the order of merit in POLYCET. The remaining 30% of the intake shall be regulated by the concerned Minority Polytechnics to admit the candidates belonging to the particular religious or linguistic minority. The selection shall be made strictly based on the rank obtained in the POLYCET. In the event of non-availability of Minority candidates, the seats can be filled with the POLYCET qualified non-minority candidates.

(4) The institutional level spot admissions shall be carried out in terms of guidelines/ instructions issued by the competent authority from time to time under the oversee of the inspecting authority designated by the competent authority for the purpose and such admissions shall be subsequently ratified by the Convener.

12.3 Competent Authority for admission

The Director of Technical Education shall be the competent authority to issue notification for admission, for prescribing admission procedure, nominate admission staff to select candidates for all the courses in all the Polytechnics, Institutions in such manner as will be deemed fit.

12.4 Procedure for admission into Polytechnics/ Institutions

(1) There shall be a Committee constituted by the competent authority, hereinafter called "Admissions Committee" for considering Admissions into Polytechnics and for advising the Convenor in matters pertaining to Admissions. The Committee shall consist of the following members:-

i.	Director/ Commissioner of Technical Education/ Convenor	Chairman
ii.	Secretary, State Board of Technical Education & Training, Andhra Pradesh, Vijayawada.	Member
iii.	Joint Director of Technical Education	Member
iv.	Regional Joint Directors of Technical Education (A.U and S.V.U. Regions)	Members
v.	Deputy Director (Tech.), O/o CTE	Member
vi.	Deputy Director (Academic), O/o CTE	Member
vii.	Chief Camp Officer/ Online System in-charge of POLYCET Admissions	Member
viii.	Two Principals - from Govt Polytechnic, as nominated by the Director/Commissioner of Technical Education, AP	Members
ix.	Special Invitees as decided by the Director of Technical Education/Convenor	Members

(2) The Convenor, POLYCET Admissions shall collect the merit list of qualified candidates of POLYCET from the SBTET.

(3) The Convenor, POLYCET Admissions shall prepare and notify the schedule of phases for admissions, venue, timings and all other necessary details in at least three leading newspapers i.e., two in Telugu and one in English, at least 7 days before the commencement of Counselling. The decision of the admission Committee for POLYCET Admissions shall be final in issuing notification, in deciding the number of phases, schedule and procedure of Counselling.

(4) The Convenor, POLYCET Admissions shall adopt computerized system of Counselling by following Web based counselling at various helpline-Centres for the convenience of the candidates and shall prepare the seat matrix of all Polytechnics as per the rules in force. Further the Convenor shall make all the necessary arrangements for manpower, admission venue, drawing scrutiny officers if required from other departments, fee collection, networking, facilities for Web based Counselling at various helpline-Centres, mobilization of software etc., in consultation with the Admission Committee.

(5) Candidates shall be called for counselling and provisional allotment of Courses/ Institutions shall be made as per the options exercised by the candidate in the order of merit assigned in POLYCET duly following the Rule of Reservation, G.O.Ms.No.550, Higher Education Department, dated 30.07.2001, any subsequent amendments thereto from time to time and any other rules related to Admissions of candidates, issued by the Government from time to time.

(6) The selection of candidates and allotment of Courses/ Polytechnics shall be solely on the basis of merit as per the rank obtained in POLYCET.

(7) Once a candidate is allotted a seat into a particular Polytechnic/ Institution based on his/her option exercised, no claim for change of allotment to other Polytechnic/Institution or other courses will be entertained during that phase of Counselling.

(8) A candidate allotted a seat in a particular Polytechnic has to report to the Principal of that Polytechnic within the stipulated date as mentioned in the provisional allotment order (through web reporting or physical reporting as mentioned in the order), failing which the allotted seat will be forfeited and will be treated as vacant seat for subsequent phases of counselling, if any. The candidate is, however, eligible for further phases of counselling, if any.

(9) A candidate who has reported to the Principal of the allotted Polytechnic desires to participate in the subsequent phases of counselling (if any) for better option, shall forfeit the seat allotted in earlier phase(s) if the candidate gets any of the seats opted for in that phase of counselling. Otherwise, the candidate retains the earlier seat allotted.

(10) The candidates while reporting at the Polytechnics/ Institutions allotted shall pay the prescribed fee (no need to submit original certificates until the final allotment is confirmed), as per in provisional allotment order, as fixed by the Government from time to time.

(11) The Convenor, POLYCET Admissions shall conduct admissions in phases as decided by the Admission Committee and shall handover the vacant seats if any to the Polytechnics/Institutions for internal sliding and spot admissions. Internal sliding and Spot admissions shall be conducted by the Institutions as per the guidelines/ instructions issued by the Convenor, POLYCET Admissions from time to time.

(12) The notification for internal sliding and spot admissions will be issued by the Convenor specifying cut-off dates for display of vacancy, date for spot admissions, closure of admissions and date by which the spot admissions list is to be submitted to the Convenor for ratification. The vacant seats so arising in each course shall be filled with eligible candidates through Institutional spot admission duly ensuring merit and transparency and as per the guidelines/ instructions issued by the Convenor from time to time. In instances where seats remain unfilled during spot admissions, where local needs have been fully satisfied, the left-over seats, if any, may be filled with the candidates belonging to other states duly following the order of merit on other hand without compromising/diluting the eligibility criteria.

(13) The Polytechnic/Institution shall obtain ratification from the Convenor for all the admissions made at institution level, i.e., spot admissions and internal sliding.

(14) The Convenor, POLYCET Admissions shall prepare the final list of candidates, admitted course-wise and Institution-wise and communicate the same to the concerned Institutions and SBTET, AP.

(15) In any case the admissions which are not covered in the list of candidates ratified will not be entertained for further ratification beyond the date fixed for submission of such list of admissions.

12.5 Preparation of Seat matrix for Web based Counselling:

(1) The Competent Authority shall issue a notification annually, preferably in the month of October/ November inviting applications for

variations in intake, introduction of new programs/ courses, the starting of new diploma-level/ polytechnics, change in location/ name/ trust/ society, conversion from women-only to co-educational institutions or vice versa, or any other alterations as deemed necessary.

(2) Any Polytechnic, Trust, Society, or similar entity intending to pursue the aforementioned changes shall submit their application in physical form/ through web application floated for the purpose for that year, if any. The filled in application form along with requisite document in hard copy shall reach the office of the Competent, with a duplicate copy thereof simultaneously submitted to the Secretary, State Board of Technical Education and Training (SBTET), Andhra Pradesh, within fifteen days from the date of such notification, to facilitate inspections for assessing the feasibility of applied variations/ alterations.

(3) The Competent Authority shall ensure that all inspections pertaining to the submitted applications are concluded on or before the 31st day of December of the corresponding year. The issuance of NOCs, where justified by the findings of the inspection, shall follow promptly thereafter. Mere issuance of NOC does not entitle any trust/ society/ Polytechnic/ institution for sanctioning of requested intake/ courses.

(4) Polytechnics which have obtained an Extension of Approval (EOA)/ Letter of Approval (LOA) from the All India Council for Technical Education (AICTE) and State Government's order for sanctioned intake by the time of web-based counselling, shall only be included in the Counselling process.

(5) For courses involving variations or falling under any other aforementioned category, the minimum intake as recommended by the Government/ SBTET, or as per the Extension of Approval granted by AICTE, whichever is the lowest, shall be considered.

(6) In the event that an institution fails to obtain the EOA/LOA from AICTE/ State Government's order on sanctioned intake prior to the commencement of web-based Counselling, it shall be excluded from the Counselling process and under any circumstances they will not be entertained for inclusion in web-based counselling.

(7) The Convenor, POLYCET Admissions, shall prepare the seat matrix for each academic year solely based on the number of seats approved by

the Competent Authority/ State Government for each specific program or course in respective Polytechnics.

12.6 Admission into non-Engineering Diploma courses

Candidates seeking admission into the first-year courses in non-engineering subjects namely Diploma in Pharmacy, Diploma in Catering and Food Technology, etc., shall not be required to appear for POLYCET and that the selection shall be made on the basis of marks obtained in the qualifying examination, namely Intermediate, SSC or its equivalent examinations, as the case may be.

12.7 Rules of Reservation for admissions:

The seats shall be reserved, to the following categories in Admissions to Diploma courses:

(1) State-wide reservation of seats:

a. 85% of seats in each course in State-wide Polytechnics and State-Wide courses in Polytechnics shall be reserved for the candidates belonging to two local areas in the State of Andhra Pradesh namely, Andhra University (AU) and Sri Venkateshwara University (SVU) areas in the ratio of 65.62:34.38 respectively.
b. The remaining 15% seats shall be un-reserved.

(2) Region-wise reservation of seats:

Admission to the extent of 85% of the seats in each course shall be reserved for local candidates of such region and the remaining 15% of the seats shall be unreserved.

(a) Local Areas means:

i. The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the Andhra University Local Area for the purpose of admission subject to the control of the State Government and is situated in that part.

ii. The part of the State comprising the Districts of Anantapur, Kurnool, Chittoor, Y S R Kadapa and S P S R Nellore shall be regarded as the Sri Venkateshwara University Local Area for the purpose of admission subject to the control of the State Government and is situated in that part.

(b) The Local Candidate means:

(i) A candidate for admission shall be regarded as a local candidate in relation to a local area.

1. If a candidate has studied in an educational Institution or educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination,

or

2. Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational Institutions, if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or, as the case may be, first appeared.

(ii) A candidate for admission to the Course who is not regarded as local candidate under clause (2.b.i above) in relation to any local area shall: -

1. If a candidate has studied in educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to: -

a) Such local area where he/she has studied for the maximum period out of said period of seven years,

or

b) Where the period of the candidate's study in two or more local areas are equal, such local area, where he/she has studied last in such equal period,

or

2. If, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational Institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to: -

   a) Such local area where the candidate has resided for the maximum period out of the said period of seven years,

   or

   b) Where the periods of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

(iii) The following categories of candidates are eligible to apply for admission to the remaining 15% of un-reserved seats:

1. All the candidates eligible to be declared as local candidates.
2. Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State or either of whose parents have resided in the State for a total period of ten years excluding the period of employment outside the State.
3. Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions, within the State; and
4. Candidates who are spouses of those in the employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University or other competent authority and similar quasi Government Institutions within the State.

(iv) If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be treated as unreserved.

<u>(3) Reservation for SC, ST and BC Communities:</u>

(i) Reservation of seats in Non- Minority Polytechnics in favour of OC/SC/ST/BC (A, B, C, D and E) shall be made as per the following percentages, as amended time to time.

Open -50%, SC -15%, ST -6%, BCA - 7%, BCB - 10%, BCC - 1%, BCD - 7% and BCE - 4%)

a. 15% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to Scheduled Castes. The Procedure for implementation of the rule of reservation to Scheduled Castes of three Groups as per Andhra Pradesh Scheduled Castes (Sub-classification) Rules, 2025 is as follows:

(1) one percent (1 %) of appointments or posts in public service and seats in admissions to educational institutions shall be reserved for the persons belonging to the following Scheduled Castes referred to in clause (b) of Section 3 of the Ordinance:-

Group-I

Caste Sl. No. in Ordinance	**Name of the Scheduled Caste**
8	Bavuri
12	Chachati
16	Chandala
18	Dandasi
20	Dom, Dombara, Paidi, Pano
22	Ghasi, Haddi, Relli Chachandi
23	Godagali, Godagula
48	Mehtar
51	Paky, Moti, Thoti
53	Pamidi
55	Relli
58	Sapru
	Total – 12 Castes

(2) Six and half percent (6.5 %) of appointments in public service and seats in admissions to educational institutions shall be reserved for the persons belonging to the following Scheduled Castes referred to in clause (c) of Section 3 of the Ordinance;

Group-II

Caste Sl. No. in Ordinance	Name of the Scheduled Caste
5	Arundhatiya
10	Bindla
14	Chamar, Mochi, Muchi, Chamar-Ravidas, Chamar-Rohidas
15	Chambhar
17	Dakkal, Dokkalwar
19	Dhor
24	Godari
25	Gosangi
28	Jaggali
29	Jambuvulu
30	Kolupulavandlu, Pambada, Pambanda, Pambala
32	Madiga
33	Madiga Dasu, Mashteen
43	Mang
44	Mang Garodi
47	Matangi
56	Samagara
59	Sindhollu, Chindollu
	Total – 18 Castes

3. Seven and half percent (7.5%) of appointments in public service and seats in admissions to educational institutions shall be reserved for the persons belonging to the following Scheduled Castes referred to in clause (d) of Section 3 of the Ordinance;

Group-III

Caste Sl. No. in Ordinance	Name of the Scheduled Caste
2	*Adi Dravida*
3	*Anamuk*
4	*Aray Mala*
6	*Arwa Mala*
7	*Bariki*

11	*Byagara, Byagari*
13	*Chalavadi*
21	*Ellamalawar, Yellammalawandlu*
26	*Holeya*
27	*Holeya Dasari*
31	*Madasi Kuruva, Madari Kuruva*
34	*Mahar*
35	*Mala, Mala Ayawaru*
36	*Mala Dasari*
37	*Mala Dasu*
38	*Mala Hannai*
39	*Malajangam*
40	*Mala Masti*
41	*Mala Sale, Netkani*
42	*Mala Sanyasi*
45	*Manne*
50	*Mundala*
57	*Samban*
60	*Yatala*
61	*Valluvan*
1	*Adi Andhra*
46	*Mashti*
49	*Mitha Ayyalvar*
54	*Panchama, Pariah*
	Total – 29 Castes

4. (i) a. The reservations provided to the three groups of Scheduled Castes shall be within fifteen (15%) of reservation prescribed to Scheduled Castes as follows:-

Name of the Group	**Percentage of reservations allotted to three Groups of Scheduled Castes**
Group I – (12 castes)	1 %
Group II – (18 castes)	6.5 %
Group III – (29 castes)	7.5 %
Total	**15 %**

b. 6% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to the Scheduled Tribes.

If qualified candidates belonging to Scheduled Caste and Scheduled Tribe communities are not available, the leftover seats reserved for them will be converted to ST and SC seats and vice versa. However, even after conversion, if seats still remain unfilled, such seats shall be treated as unreserved seats and shall be filled by the candidates of General pool.

c. 7% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to the Backward classes GROUP 'A'
d. 10% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to the Backward classes GROUP 'B'
e. 1% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to the Backward classes GROUP 'C'
f. 7% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to the Backward classes GROUP 'D'
g. 4% of seats in each course in each Polytechnic shall be reserved for the candidates belonging to the Backward classes GROUP 'E'

If qualified candidates belonging to the specific Backward classes are not available, the leftover seats reserved for them shall be converted to the next group in a cyclic order (Group A to B; B to C; C to D; D to E and E to A). However, even after conversion, if seats still remain unfilled, such seats shall be treated as unreserved seats and shall be filled by the candidates of General pool.

ii. Reservation of seats in Government Model Residential Polytechnics for Scheduled Castes shall be made as per the following percentages;
SC - 75%, ST - 5%, BC - 10%, Open - 10%
iii. Reservation of seats in Government Model Residential Polytechnic for Scheduled Tribes shall be made as per the following percentages;
ST - 75%, SC - 18%, BC - 5%, Open - 2%
iv. The seats left over in Govt. Model Residential Polytechnics reserved for SC/ST shall not be converted to any other category. However, the left-over seat, in each phase, can be filled with women candidates of same category on merit.

Note: The Caste certificate produced by the candidates shall be verified and certified by the concerned Departments i.e., BC/ SC/ ST Welfare

Departments. They should clearly state whether the candidate should be considered under the reservation category or not.

(4) Economically Weaker Sections

Pursuant to the provisions of the applicable laws and G.O.Ms.No.65, GENERAL ADMINISTRATION (SERVICES.D) DEPARTMENT, Dt:14.07.2021 and subsequent amendments, a reservation of ten percent (10%) shall be provided in each course at every polytechnic/ institution, over and above the sanctioned intake for that course for the respective academic year, in favour of Economically Weaker Sections of citizens other than the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes.

***Note*:** Eligibility shall be as per the G.O.Ms.No.65, GENERAL ADMINISTRATION (SERVICES.D) DEPARTMENT, Dt:14.07.2021 or as per any subsequent amendments/ orders released time to time in this regard.

(5) Reservation of seats for women:

a. Reservation to the extent of $33\frac{1}{3}$ % of seats is allotted in favour of women candidates in each course and in each category (OC/SC/ST/BC/EWS/PWD/CAP/NCC/SG).

   The above reservation shall not be applicable if women candidates selected on merit in each category exceeds $33\frac{1}{3}$ %.

b. If sufficient number of women candidates are not available in the respective categories those seats shall be diverted to male candidates of the same category.

(6) Reservation for Special Categories:

There shall be horizontal reservation in each category (OC, BC, SC, ST) in each course of an institution, for the following categories, to the extent indicated against them.

(a) Persons with Disability (PwD) – 5% (Five percent) seats in each of the GENERAL, GEN-EWS, BC, SC, and ST category seats.

i. Candidates with at least 40% impairment irrespective of the type of disability shall be eligible for the benefits of the PwD category.

ii. Leprosy-cured candidates who are otherwise fit to pursue the courses are also included in this category.
iii. In case "**Persons with Disability"** are not available, the unfilled vacancies shall be filled with other candidates on the basis of merit in the respective category. (i.e.,) OC/BC/SC/ST.

(b) Children of Arm Forces Personnel (CAP): 2% (two percent) for the children of armed persons residing in Andhra Pradesh for a minimum period of 5 years, as per G.O.Ms.No.59, Home (Services iv) Department dated:16.05.2018 and subsequent amendment issued from time to time.

(c) National Cadet Corps (NCC): 1% (one percent) for National Cadet corps candidates.

(d) Sports and Games (SG): ½% (half percent) for Sports and Games candidates.

(e) Scouts and Guides (SCG): ½% (half percent) for Scouts and Guides candidates.

If qualified candidates belonging to PwD/CAP/NCC/SG/SCG categories are not available, the unfilled vacancies shall be filled with other candidates on the basis of merit in the respective category, i.e., OC / BC / SC / ST.

Note: The candidates claiming reservation benefits under the above categories shall produce original documents in support of their claim to the Convenor and the Convenor shall be entitled to refer the original documents of the candidates claiming reservation for scrutiny and confirmation, to the following authorities.

i. NCC - The Director of NCC, Andhra Pradesh
ii. Sports & Games – The Vice-Chairman and Managing Director, Sports Authority of Andhra Pradesh (SAAP)
iii. Persons with Disability - The Director, Medical & Health Services, AP
iv. CAP - The Director, Sainik Welfare Board, A.P.

The priorities in respect of the special categories mentioned above shall be in accordance with Government Orders issued from time to time.

13. **Penalty for violation of rules:**

In case of violation of Admission rules laid herein by any Private Polytechnic thereby resulting in making irregular admissions such institutions shall be liable for penalty or cancellation of affiliation of SBTET, A.P., or for referring the matter to apex bodies like All India Council of Technical Education disqualifying the Polytechnic from making admission in future besides imposing a monetary penalty of up to Rs. 10,00,000/- (Ten lakhs) as may be decided by the competent authority.

14. **Funds for POLYCET (Test and Admissions):**

The amount collected from the candidates appearing for Entrance Examination (POLYCET) towards Examination fee, if any, shall be credited to the State Board of Technical Education and Training, Andhra Pradesh. The Convenor is hereby vested with the authority to operate the said account for the purpose of incurring necessary expenditures towards the conduct of the POLYCET examination, including but not limited to, examination arrangements and declaration of results. Subsequently, the Convenor shall ensure that the accounts related to the Entrance Examination are duly audited by a Chartered Accountant, and the audit report thereof shall be submitted to the Chairman, State Board of Technical Education and Training, Andhra Pradesh, for official record and future reference. Furthermore, all relevant records, accounts, and documents pertaining to the said examination shall be meticulously maintained and preserved in the Office of the Convenor for record-keeping and future reference.

The convenor POLYCET admissions shall maintain all the accounts pertaining to registration and processing fee of POLYCET admission and is entitled with the power of operating the account. The amount collected from the candidates towards processing fee for counselling of the candidates shall be directly credited into the account of the convenor POLYCET admissions. The convenor shall draw advances from SBTET, AP if necessary to incur required expenditure for items/ services apropos admissions and reimburse the same to SBTET, AP. Subsequently, the Convenor POLYCET admissions shall ensure that the accounts related to the admissions are duly audited by a Chartered Accountant, and the audit report thereof shall be submitted to the Chairman, State Board of Technical Education and Training, Andhra Pradesh, for official record and future reference. Furthermore, all relevant records, accounts, and documents pertaining to

the said examination shall be meticulously maintained and preserved in the Office of the Convenor for record-keeping and future reference.

15. General

Notwithstanding anything contained in these rules the secretary, State Board of Technical Education and Training, Andhra Pradesh and Director of Technical Education as the case may be, may either suo moto or on an application of any person and after due and proper enquiry, order the withholding of the publication of the result of the entrance test or cancel the admission of the candidate if already made, or debar any candidate from applying for admission to any of the course permanently or for specified period, or discharge him from the course of study, at any stage, etc., if in the opinion of the Secretary, State Board of Technical Education and Training, Andhra Pradesh/ Director of Technical Education, as the case may be, such action is warranted on the basis of guidelines that may be evolved by the State Board of Technical Education.

16. **Decision of the Competent Authority**

If any ambiguity or doubt arises in the interpretation and implementation of these rules, the decision of the Competent Authority shall be final.

17. **Power of Government**

i. The Government is having appellate powers on any of the decisions of the competent authority.
ii. Such appeals shall be filed within 30 days from the date of such decision of the competent authority.
iii. The Government shall have the power to increase or decrease the number of seats or cancel a course or introduce a new course in a Polytechnic or Institution at any time and amend or alter these rules from time to time on passing speaking orders.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

KONA SASIDHAR
SECRETARY TO GOVERNMENT (FAC)

To
The Director of Technical Education, A.P, Mangalagiri,

The Secretary, SBTET, AP, Mangalagiri,

Copy to:

P.S. to Special Secretary to Hon'ble Chief Minister
P.S. to Chief Secretary to Govt.,
P.S. to Hon'ble Minister (HRD)
P.S. to Secretary to Govt., SD&T Department
The PS to Special Chief Secretary to Govt., Health, Medical & Family Welfare Departments.
The PS to Principal Secretary to Govt., Agriculture and Cooperation Dept.,
The PS to Principal Secretary to Govt., Minority Welfare Department
The Law (B) Department,
The Director of NCC, Andhra Pradesh
The Vice-Chairman and Managing Director, Sports Authority of Andhra Pradesh (SAAP)
The Director, Medical & Health Services, AP
The Director, Sainik Welfare Board, A.P.
The Commissioner, Social Welfare Department, A.P.
The Commissioner, Tribal Welfare Department, A.P.
The Commissioner, B.C. Welfare Department, A.P.

//FORWARDED :: BY ORDER//

SECTION OFFICER